

2007 Fall Forum

- **Welcome**

Winthrop Building Department

Jim Soper - Building Commissioner

Ken Streeter - Plumbing Inspector

Vincent Gennaco - Wire Inspector

Shahnaz Bijan - Clerk

Responsibilities

- Zoning Code Enforcement
- Building Code Enforcement



- Records Management

Zoning Code Enforcement

● Plot Plan Review

- Compliance with Chapter 145 By-Laws
 - Front – Rear – Side yard Setbacks
- Compliance with Chapter 40A MGL
 - Lot subdivision – special permit – variances

● Approval

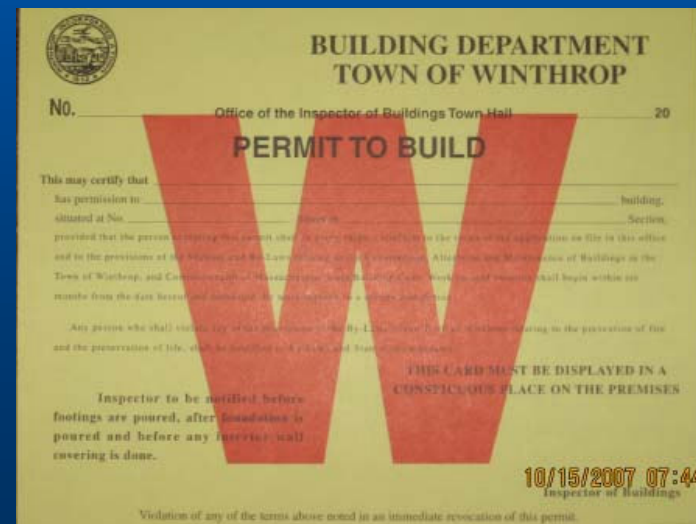
- Issue Permit

● Denial

- Issue reason for denial
- ZBA

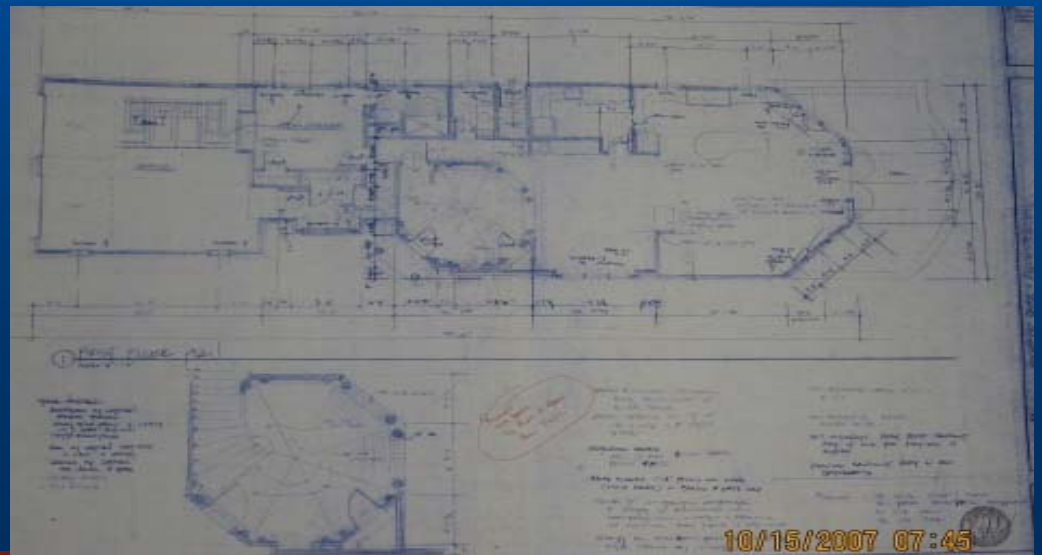
● Neighbor Disputes

10/26/2007 Noise – Sheds – Pools - Fences



Building Code Enforcement

- **Permit application review**
 - contractor license check
 - Department Sign off
 - Tax - Water- Health - Fire - Conservation
- **Plan Review**
 - Compliance with 780 CMR



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Records Management

- **File for every property in Town**
 - **Public Record**
 - Letters of violations
 - Board of Appeals decisions
 - Occupancy permits
 - Permit application
 - Plans



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Future Improvements

- **Website upgrades**
 - Building forms updated at <http://www.town.winthrop.ma.us>
 - List permits issued on web
- **Data Management**
 - Transfer records from paper to computer
 - Link data with other departments
- **Citizen Friendly Environment**
 - Information access