

Town Attorney's Office

DESCRIPTION OF SERVICES:

The Town Manager appoints a Town Attorney to provide legal services to the Town Departments and Committees and represent the Town's interests in litigation.

The Town's current Attorney has been serving the community since 1996. The Town Attorney is available to the Town Council, Department heads, and other committees responding to individual and full committee requests. The Town Attorney reviews contracts and documents to ensure that the interests of the Town are protected. The Town Attorney provides zoning opinions to the Board of Appeals and the Building Commissioner; provides legal opinions regarding various matters including but not limited to issues involving contract law, zoning, open meeting law, public records, municipal liability, local ordinances, transition of government forms, fees, parking regulations, liquor laws, licenses, public and private ways and state statutes.

BUDGET ISSUES:

- FY2008 should complete effort regarding equity in regard to compensation for the Towns Attorney.
- Litigation regarding land use is expected to consume greater portion of the Town Attorney's time during the next several years. Most land use conflict is not a legal issue covered by the Town's liability insurance policies.
- Developing a formal procedural protocol for Committees and the staff to gain access to legal services so that this function is managed in the Town's best interests

STAFFING:

1 Town Attorney approximately 20 hours per week.

Element Totals	FY2006 Expended	FY2007 Appropriated	FY2008 Dept Request	FY2008 Recommend
Compensation	36,811	39,690	41,477	41,477
Expenses	34,663	52,500	52,500	52,500
Total	70,884	92,190	93,977	93,977



Town Attorney

TOWN COUNSEL